

KWARA STATE UNIVERSITY, (KVASU) MALETE

P.M.B 1530, ILORIN

INVITATION FOR TECHNICAL AND FINANCIAL BIDS FOR THE PROCUREMENT OF VARIOUS TEXTBOOKS AND LIBRARY EQUIPMENT FOR THE UNIVERSITY LIBRARY UNDER 2015 -2018 (MERGED) TETFUND INTERVENTIONS ON LIBRARY DEVELOPMENT KWARA STATE UNIVERSITY, (KVASU) MALETE

(1) INTRODUCTION

(1.1) Kwara State University will use the intervention for expanding and updating its present collections to enable it provide staff and students increased access to needed resources for teaching, learning, research and community development activities and to meet National Universities Commission (NUC) visitation, accreditation and re- accreditation requirements. Thus, The Kwara State University invites interested, competent and reputable contractors/suppliers to tender for the under listed projects:

(2) SCOPE OF SUPPLY

(2.1) The scope of Works/Supply is as follows:

- LOT 1 Procurement of Various Books for College of Engineering and Technology
- LOT 2 Procurement of Various Books for College of Pure and Applied Sciences and Agriculture
- LOT 3 Procurement of Various Books for College of Humanities, Management and Social Sciences, Various E-Books and Journals for the Colleges
- LOT 4 Procurement of Various Books for College of Information and Communication Technology, Education, Law and Military Studies
- LOT 5 Procurement of Library Equipment

(3) ELIGIBILITY REQUIREMENTS

- (a) Evidence of Certificate of Incorporation with the Corporate Affairs Commission (CAC) including Forms CAC2 and CAC7;
- (b) Evidence of Company Income's Tax Clearance Certificate for the last three (3) years valid till 31st December, 2019;
- (c) Evidence of current Pension Compliance Certificate valid till 31st December, 2019;
- (d) Evidence of current Industrial Training Fund (ITF) Compliance Certificate valid till 31st December, 2019;
- (e) Evidence of current Nigeria Social Insurance Trust Fund (NSITF) Compliance Certificate valid till 31st December, 2019;
- (f) Evidence of Registration on the National Database of Federal Contractors, Consultants and Service Providers by submission of Interim Registration Report (1RR) expiring on 30/6/2019 or valid Certificate issued by BPP.

- (g) Sworn Affidavit disclosing whether or not any officer of the relevant committees of the Kwara State University, Malete, Kwara State or the Bureau of Public Procurement is a former or present Director, shareholder or has any pecuniary interest in the bidder and to confirm that all information presented in its bid are true and correct in all particulars;
- (h) Company's Audited Accounts for the last three (3) years -2016, 2017, 2018;
- (i) Evidence of financial capability to execute the project by submission of Reference Letter from a reputable commercial bank in Nigeria, indicating willingness to provide credit facility for the execution of the project when needed;
- (j) Company's Profile with the Curriculum Vitae of Key Staff to be deployed for the project, including copies of their Academic Professional qualifications.
- (k) Verifiable documentary evidence of at least three (3) similar jobs executed in the last five (5) years including Letters of Awards, Valuation Certificates, Job Completion Certificates and Photographs of the projects;
- (l) All documents for submission must be transmitted with a Covering/Forwarding letter under the Company/Firm's Letter Head Paper bearing amongst others, the Registration Number (RC) as issued by the Corporate Affairs Commission (CAC), Contact Address, Telephone Number (preferably GSM No.), and e-mail address. The Letterhead Paper must bear the Names and Nationalities of the Directors of the Company at the bottom of the page, duly signed by the authorised officer of the firm.

(4) COLLECTION OF TENDER DOCUMENTS

Interested companies are to collect the Standard Bidding Document (SBD) from the office of the University Librarian, Kwara State University, Malete upon evidence of payment of a non-refundable fee of N10, 000.00 per Lot, paid into the Kwara State University as follows:

Account Name: KWASU School fees

Bank Name: Fidelity

Account Number: 4011008511.

(5) SUBMISSION OF TENDER DOCUMENTS

Prospective bidders are to submit bid for each of the Lot desired, two (2) hard copies each of the technical and financial bids with softcopy of financial bid only in MS Excel format, packaged separately in sealed envelopes and clearly marked as "Technical Bid" or "Financial Bid". Thereafter, put the two sealed envelopes together in a bigger sealed envelope addressed to The Registrar, office of the Registrar, Kwara State University, Malete and clearly marked with the name of the project and the Lot number. Furthermore, the reverse of each sealed envelope should have the name and address of the bidder and drop in the designated Tender Box at the office of the Registrar, Kwara State University, Malete **not later than 12:00 noon on Thursday 4 July, 2019.**

(6) OPENING OF BIDS

The technical bids will be opened immediately after the deadline for submission at **12:00 noon on Thursday 4 July, 2019** in the Council Chamber of Kwara State University, Malete in the presence of bidders or their representatives, while the Financial bids will be kept un-opened. Please, ensure that you sign the Bid Submission Register in the office of the Registrar, Kwara State University, Malete with the Secretary, Second floor. Administrative Building, KWASU, Malete. The University will not be held liable for misplaced or wrongly submitted bids. For further enquiries, please contact the Ag. Director of Procurement (Procurement)" on e-mail: mohammed.abubakar@kwasu.edu.ng

(7) GENERAL INFORMATION

- (a) Bids must be in English Language and signed by an official authorized by the bidder;
- (b) Bids submitted after the deadline for submission would be returned un-opened;
- (c) Bidders should not bid for more than two (2) Lots;
- (d) All costs will be borne by the bidders;
- (e) Only pre-qualified bidders at technical evaluation will be invited at a later date for financial bids opening, while the financial bids of un-successful bidders will be returned un-opened;
- (f) The Kwara State University, Malete is not bound to prequalify any bidder and reserves the right to annul the Procurement process at any time without incurring any liabilities in accordance with Section 28 of the Public Procurement Act 2007.

SIGNED:

MUHAMMED SHUAIB

REGISTRAR

KWARA STATE UNIVERSITY, MALETE, KWARA STATE